

## Minutes

### LICENSING SUB-COMMITTEE

14 June 2016

Meeting held at Committee Room 3 - Civic Centre, High Street,  
Uxbridge UB8 1UW



HILLINGDON  
LONDON

	<p><b>Committee Members Present:</b> Councillors Dominic Gilham (Chairman), David Yarrow and Lynne Allen</p> <p><b>Respondents Present</b> Mr Jasmeet Singh (DPS), Mrs Harjeet Kapoor Singh (Part-owner)</p> <p><b>LBH Officers Present:</b> Ms Ian Meens Stephanie Waterford, Licensing Service Officer), Mr Ian Meens (Regulatory Services), Ms Nicole Cameron (Legal Advisor), Mr Alex Quayle (Democratic Services Officer)</p> <p><b>Also Present:</b> PC Emyl Mitchell (Metropolitan Police Service), Ms Kiran Seyan (Trading Standards)</p>
16.	<p><b>APOLOGIES FOR ABSENCE</b> (<i>Agenda Item 1</i>)</p> <p>None.</p>
17.	<p><b>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING</b> (<i>Agenda Item 2</i>)</p> <p>None.</p>
18.	<p><b>TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART I WILL BE CONSIDERED IN PUBLIC AND ITEMS MARKED PART II WILL BE CONSIDERED IN PRIVATE</b> (<i>Agenda Item 3</i>)</p> <p>The meeting was held in Part II by virtue of paragraph(s) 1, 2, 7 of Part 1 of Schedule 12A of the Local Government (Access to Information) Act 1985 as amended.</p>
19.	<p><b>MATTERS THAT HAVE BEEN NOTIFIED IN ADVANCE OR URGENT</b> (<i>Agenda Item 4</i>)</p> <p>None.</p>
20.	<p><b>APPLICATION FOR A REVIEW OF A PREMISES LICENCE FOR EXPRESS FOODS, 384 UXBRIDGE ROAD, HAYES, UB4 0SE</b> (<i>Agenda Item 5</i>)</p> <p><i>This item is included in Part II as it contains information relating to an individual or likely to reveal the identity of an individual and Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime and the public interest in withholding the information outweighs the public interest in disclosing it (exempt information under paragraphs 1, 2 and 7 of Part 1 of Schedule 12A to the Local Government [Access to Information] Act 1985 as amended.</i></p>

## **THE DECISION**

The Sub-Committee has considered all the relevant evidence made available to it and in doing so has taken into account the Licensing Act 2003, the Guidance issued by the Secretary of State under Section 182 of the Act, the Council's Statement of Licensing Policy and Licensing objectives. The Sub-Committee has carefully considered its decision taking into account the demands of the legislation.

**The Sub-Committee's decision is to:**

- 1. Suspend the premises licence for a period of eight weeks; and**
- 2. Remove Mr Jasmeet Singh as the designated premises supervisor; and**
- 3. The following conditions shall be attached to the premises licence:**
  - 1. No alcoholic drinks or tobacco shall be purchased by the premises from unannounced sellers calling at the premises;**
  - 2. All alcohol and tobacco products shall be purchased from established and bona fide VAT registered traders, which shall provide invoices or receipts;**
  - 3. Invoices for all stock bought shall be kept on file for a minimum of 6 years and shall be made available to the Police, HMRC Officers and Authorised Local Authorities Officers upon request;**
  - 4. The premises shall be protected by a Closed Circuit Television System (CCTV) with a minimum of five cameras of which:**
    - a. One camera shall capture the counter;**
    - b. One camera shall capture the head and shoulders of persons entering the store;**
    - c. One camera shall show the main area of the shop;**
    - d. One camera shall show the area immediately outside the front entrance of the shop;**

**All areas where alcohol is displayed must be in clear view of the cameras and the counter. All CCTV locations shall be approved and agreed in writing by the Metropolitan Police;**

- 5. All images of the cameras shall be retained for 31 days and shall be made available to the Police and Local Authority upon request;**
- 6. A monitor showing one or more of the CCTV images shall be positioned so that it is visible to customers and staff in the till area;**
- 7. If the CCTV system should, at any stage, fail to operate and record properly then the Police Licensing Office and Licensing Authority should be promptly notified in writing and the defect rectified as soon as possible;**
- 8. There shall be two adult persons on duty in the shop from 19:00 hours until the close of business everyday;**

9. No alcoholic products shall be displayed within 2 meters from any access point of the shop;
10. Products containing alcohol above 35% ABV shall be stored behind the counter;
11. The till should be placed under the counter or if located on top of the counter the till shall be fixed into a position so that it cannot be easily removed;
12. The Premises shall operate a challenge scheme and should be minded that the London Borough of Hillingdon supports the 'Challenge 25 scheme' and a log of all refusals shall be kept and made available for all relevant authorities to inspect upon request; and
13. Notices shall be displayed to request customers to leave quietly.

The meeting, which commenced at 10.00 am, closed at 12.11 pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Kiran Grover on 01895 250636. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

**The public part of this meeting was filmed live on the Council's YouTube Channel to increase transparency in decision-making, however these minutes remain the official and definitive record of proceedings.**